

Friday Job Fairs

These bi-monthly events are held at the WORKNET DUPAGE CAREER CENTER. Recruiters must register to attend a Job Fair in advance. There are several benefits inherent in the format of our Job Fairs.

- **Diverse pool of job seekers** -- At these events you will encounter everyone from customer service individuals to warehouse workers to high-end technical and executive level people.
- **Mixture of industries/companies** -- We arrange for a blend of industries and companies to be represented at each event in order to limit the amount of competition your recruiters encounter from the other recruiters in attendance.
- **Smaller, more intimate setting** -- We limit these events to ten companies because we feel that both the job seekers and recruiters benefit from the more personalized environment.
- **Advertising** -- These events are advertised externally among various job seeker groups, schools, associations, etc. Once your company registers for a Friday Job Fair, we find out what types of jobs you will be recruiting for, and we advertise at locations we believe will yield appropriate candidates. We also advertise online at the ILLINOIS WORKNET web portal.
- **Companies that have participated** in our Friday Job Fairs include: TEC Services Consulting, Fellowes, Inc., Sikich Corp., General Mills, FedEx, Forster Tool & Manufacturing, Sentinel Technologies, Jiffy Lube, Schneider National, BP/Amoco, and Hyatt Lisle.

Contact Crystal Relford, Employer Outreach & Marketing Specialist: 630/955-2067, crelford@worknetdupage.org

Job Posting Assistance

If your organization sends us job opening information, we take several measures to make sure that information is disseminated to a wide range of candidates.

- **Online posting** at the ILLINOIS WORKNET web portal
- **Job boards** at the WORKNET DUPAGE CAREER CENTER and our satellite resource room in Lombard
- **Job binders** which our job seeker clients review
- **Workforce Development Division Counselors** receive the job lead information and use it to assess and refer appropriate candidates to you
- **Our networks** of agencies, job clubs, schools, etc. are forwarded your job lead. We select and inform those that consist of populations relevant to your open position.

Contact Kathy Duda, Employer Liaison: 630/955-2068, kduda@worknetdupage.org

Incumbent Worker Training (IWT) Program

The Incumbent Worker Training (IWT) program allows employers to apply for funding assistance to cover the cost of occupational training for incumbent employees. Applications can be made for up to \$20,000 to cover the costs of training. Upon approval of an IWT application, reimbursement is provided to your organization following the successful completion of training.

- **Who's eligible?** DuPage County companies in the following industry sectors are eligible:
 - Healthcare,
 - Transportation/Warehousing/Logistics,
 - Manufacturing,
 - Hospitality/Tourism/Retail,
 - Information Technology, and
 - Finance/Insurance.

- **What type of training can be funded?** Countless types of training and training arrangements can be approved for the IWT program, as long as training is closely linked to the specific jobs of the trainees.

- **How are applications evaluated?** The dual purposes of this program are to provide skills and/or position upgrades for incumbent employees, as well as productivity improvements and other benefits for the employer. Training should be demonstrably beneficial and necessary for both an employer and its employees.

Contact Lisa Santucci, Employer Services & Marketing Manager: 630/955-2066, lsantucci@worknetdupage.org

New Hires Training

Workforce Investment Act (WIA) funds can be applied toward occupational training that is essential to the successful job performance of newly hired, WIA eligible individuals.

- **Who's eligible?** In order to qualify for this service, new hires must meet eligibility criteria for available WIA funds and must be in need of specific occupational training in order to commence or retain newfound employment.
 - e.g. A job candidate who is a great fit for your company, but is lacking one particular skill or certification necessary for the position,
 - e.g. A recently hired individual who needs skill enhancement in a particular area in order to retain their job.

- **What type of training can be funded?** An extensive variety of training can be approved through the WIA program, including various computer certifications, ESL courses, commercial driver's license programs, and more.

Contact Lisa Santucci, Employer Services & Marketing Manager: 630/955-2066, lsantucci@worknetdupage.org